2011-2012
Patten University’s
Financial Aid Instructions

School Code 004490

…..After completion of your 2011-2012 FAFSA at www.fafsa.ed.gov

1. Complete & Submit the required financial aid documents
   ▪ Financial Aid/Scholarship Application
   ▪ Loan Request/Parent Pre-approval Form (borrowers only)*
   ▪ 2010 tax forms and supporting documentation (ie…W-2) for student
   ▪ 2010 tax forms and supporting documentation (ie…W-2) for parent(s) of dependent student

2. Apply for your Student Loan (optional)
   ▪ Log onto www.studentloans.gov
   ▪ Complete the eMPN
   ▪ Complete Entrance Counseling (1st time borrowers)

3. Submit all documents to:

   Vanessa Gullotto, Financial Aid Counselor
   2433 Coolidge Avenue
   Oakland, CA  94601
   Secure Fax:  510.534.8969
   Phone:  877.4PATTEN, x7827
   vanessa.gullotto@patten.edu

   *A loan request/pre-approval form may be used for the following purposes:

   ▪ New/Existing DIRECT loan MPN Confirmation (student or parent)
   ▪ Authorization for a credit check (performed by school)
   ▪ Confirmation of credit check (performed by parent or school)

*Please read all forms carefully; documents omitted, or not properly completed will delay your financial aid award. 1st time borrowers must complete entrance counseling prior to loan disbursement. Please allow eight weeks for processing all financial aid awards.